



DOCUMENT CHECKLIST

AN APPLICATION FOR A STANDARD VISITOR VISA TO THE UK

SECTION 1 – ADMINISTRATIVE DOCUMENTS

Administrative

Applicants' passport photographs

Enclose 2 passport sized photographs for each applicant. The photographs must measure 45 millimeters (mm) high by 35mm wide.

SECTION 2 – EVIDENCE OF IDENTITY AND NATIONALITY

Identity Documents for all applicants

Applicants' birth certificate

Provide your original birth certificate. The Home Office will use your birth certificate as evidence of your date of birth and confirmation of your identity. In some circumstances, it will also be used to show your relationship to your sponsor and/or the other applicants

If applying to visit family or friends in the UK

Certified copy of sponsor's British/European passport or Biometric Residence

Permit/ Immigration Status Documents	This will be used to confirm your sponsor's nationality and immigration status in the UK
If visiting family in the UK, birth certificates of your sponsor and other relatives	These will be used to show how you and your sponsor are related
Photographs	These will be used to show your relationship with your sponsor

SECTION 3 – EVIDENCE OF INTENT TO LEAVE THE UK

For all applicants

Evidence of family in your home country, such as birth certificates for any of your children not visiting with you, marriage certificate, letters of support from family members in your home country confirming you will leave the UK at the end of your visit, evidence of you caring for any relatives in your home country etc	This will show that you have ties to your home country and that you intend on leaving the UK at the end of your visit
Evidence of employment in your home country, such as payslips, a letter from your employer confirming you are expected to return to work	This will show that you have ties to your home country and that you intend on leaving the UK at the end of your visit
Evidence of your property in your home country, to show you own or rent the property	

	<p>This will show that you have ties to your home country and that you intend on leaving the UK at the end of your visit</p>
	<p>Evidence of studies in your home country, such as a letter from the school/college/university confirming you are enrolled there and are expected to return to complete your studies</p> <p>This will show that you have ties to your home country and that you intend on leaving the UK at the end of your visit</p>
	<p>Letter of support from sponsor in the UK confirming that you are genuinely intending to visit and have every intention of leave the UK at the end of your visit</p> <p>This will show that you are a genuine visitor and will leave the UK at the end of your visit</p>

SECTION 4 – EVIDENCE OF FUNDS AVAILABLE TO COVER THE COSTS OF THE TRIP

If applying to visit family or friends in the UK

	<p>If you are paying for the trip yourself, proof of your financial situation such as bank statements, savings account statements, proof of employment/ self-employment in home country to show you have enough money to fund the trip. Documents should go back at least 6 months</p> <p>This will show that there are finances available to you to fund the trip and that you will not be working or receiving any payment while in the UK</p>
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	<p>If your sponsor is paying for the trip, evidence of your sponsor’s finances and ability to do so such as bank statements, savings account statements, proof of employment/ self-employment to show they have enough money to fund the trip. Documents should go back at least 6 months</p> <p>This will show that there are finances available to you to fund the trip and that you will not be working or receiving any payment while in the UK</p>
	<p>If your sponsor is paying for the trip, a declaration to sponsor a visitor completed and signed by sponsor to confirm they are able and willing to financially support you for your trip to the UK</p> <p>This will show that your sponsor is willing to financially support you for your trip to the UK</p>

SECTION 5 – EVIDENCE OF WHERE YOU WILL STAY DURING YOUR VISIT

If applying to visit family or friends

	<p>If you will stay with family or friends during your visit, proof of their address where you will stay, such as utility bills, council taxes bill etc addressed to them at their address. Also provide proof they own/ rent the property and that there is enough space for you to stay there such as mortgage documents, title deeds, land registry, tenancy agreement, letter from landlord confirming you are able to live there</p> <p>This will show that you have somewhere to stay during your visit to the UK and that there is enough room for you to stay there</p>
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	<p>If your sponsor is also funding your trip, they will need to confirm on the declaration to sponsor a visitor that they are willing for you to stay at their</p>
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	<p>property</p> <p>This will show that your sponsor is willing for you to stay at the home during your visit to the UK</p>
	<p>If your sponsor is not funding the trip, they will need to provide a letter confirming you can stay at their property</p> <p>This will show that your sponsor is willing for you to stay at the home during your visit to the UK</p>
	<p>If you are not staying with your sponsor during the visit, proof of booking a hotel, B&B etc</p> <p>This will show that you have somewhere to stay during your visit to the UK. It will also show that you intend to leave the UK at the end of your visit</p>